

## Teachers Lead up to Planting Day Checklist

### Plants

- Plants are weeded, all same species in a crate & graded, dead plants removed. Weak or small plants less than 30cm tall kept back at school for some more TLC
- Ready for collection by Landowner
- Plant collection time by Landowner agreed

### Planning and Prep:

- Approx 30 students can attend
- Adult helps arranged and are aware of physical requirements of the day's activities
- Students and adult transport to site on the day sorted
- Students/staff watch 2 x short videos (No.4 Planting, No.5 Safety) on TfS Website Schools page [Videos](#)
- Potential site hazards identified and planned for (We suggest you plan for all the hazards we mention in our safety video, and that you would normally expect on a farm and also have a chat to the landowner before the planting day)
- RAMS form sent to your TfS Facilitator at least 48 hours prior to planting day
- Confirm with both Landowner and TfS Facilitator the adult (teacher/adult help) and student headcount, age of students and ETA
- Facilitator will bring a camp toilet and tent if needed or one will be provided by the landowners. If students can go to the loo before leaving school that is helpful.

### Wear:

- Raincoat, warm clothes, hat, garden gloves, snacks, bottle of water, sturdy enclosed footwear that will get wet and muddy
- Sunblock (lets be optimistic)

### Bring:

- A spade if you have one no hand trowels/ shovels (Facilitator will bring approx 15)
- Spare shoes to wear home
- A change of dry clothes and a bag for muddy clothes and footwear
- Lunch/morning tea/water bottle

### Weather:

- TfS and school touch base prior to planting and decide if planting is going ahead based on forecast
- We like to press on unless weather will be really rainy.
- Any questions, please ask!

